

Agenda

Assisting with Family Law Case Intake

S. Pothier

Assisting with initial client interview
Preparing engagement letter, opening file
Collecting information

Preparing Pleadings and Assisting with Motion Practice

William T. Davis

Preparing initial pleadings
Requesting temporary relief
Preparing for the temporary orders hearing
Preparing the temporary orders

Obtaining and Evaluating Financial Information

K.K. Leonard

Identifying relevant information on assets, debts, income and expenses
Obtaining financial information
Using financial information questionnaires
Using interrogatories, requests for production, deposition testimony, private investigators
Valuing assets
Evaluating the information you have obtained
Working with accountants and financial experts
Preparing financial statements

Assisting with Child Custody and Visitation Issues

B. French

Current status of custody law in Georgia
Obtaining relevant information
Client interview, custody questionnaires, authorizations for disclosure, using formal discovery
Working with guardian-ad-litem
Working with experts
Drafting and reviewing parenting plans

Preparing Marital Settlement Agreements

R. Platt

Assisting with different types of agreements

- Property agreements
- Child-related agreements
- Support agreements

Enforcing and Modifying Family Law Orders and Decrees

C. Palmer

J. Oxendine

Implementing divorce decrees and orders

- Preparing and filing the decree
- Preparing other necessary documents
- Enforcing judgments and orders
- Enforcing temporary orders
- Enforcing custody orders
- Enforcing support orders

Modifying decrees and orders

- Determining which parts of a decree or order are subject to modification, | deciding when to seek modification

Assisting in modification actions

Georgia Family Law Practice for Paralegals

Atlanta, GA - Thursday, February 28, 2019

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Learning Objectives

You'll be able to:

Assist with family law case intake, including initial client interviews and client engagement letters.

Assist with the preparation of temporary orders, motions and discovery requests.

Obtain information on clients' financial status and prepare financial disclosures.

Assist with child custody and visitation issues, and work on parenting plans.

Get tips on enforcing and modifying family law orders and decrees.



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Assist with family law case intake

Prepare pleadings and assist with motion practice

Obtain and evaluate financial information

Assist with child custody and visitation issues

Assist with marital settlement agreements

Enforce family law orders and decrees

Continuing Education Credits

This seminar offers 6.5 CLE hours to paralegals.

6.5 NALA CLE Hours

6.5 NFPA CLE Hours



HalfMoon Education Inc.
WWW.HALFMOONSEMINARS.ORG

Faculty

Shanna Pothier *Owner of Family Law Solutions, Inc., Lavonia, GA*
Ms. Pothier is a mediator, trainer and consultant, specializing in family law. Ms. Pothier began her career assisting attorneys with the practice of family law more than a decade ago. Since 2014, she has consulted with various law firms to bring the specialized knowledge and training required for the best service of Georgia families. Utilizing her passion for service of others and desire for exceptional quality legal support to be available to the community, Ms. Pothier started Family Law Bootcamps in 2017 to further the practical education and training available to those wanting to learn family law in Georgia, including attorneys, paralegals and other support staff in the firm.

William T. Davis *Naggjar & Sarif, LLC, Atlanta, GA*
Mr. Davis has practiced extensively in the areas of family and domestic relations law since 2009, and he practices across courts in metro-Atlanta. He chose to focus his practice on family law following his enrollment in a Guardian ad Litem clinic where he was sworn in to practice as a third year law student. Mr. Davis works to develop meaningful relationships with his clients and opposing counsel, and he believes that a calm and reasonable approach to the practice of law is essential to successful resolution of domestic cases. He recognizes that LGBT clients often face unique challenges in family law related issues, and he brings many years of experience in representing LGBT family law clients – both before and after the landmark Obergefell marriage decision. Mr. Davis is an active member of the State Bar of Georgia and is a member of the State Bar’s Family Law Section. He currently serves as the President-Elect of the State Bar of Georgia’s Young Lawyers Division (YLD) and is a member of the State Bar’s Executive Committee and Disciplinary Board. Mr. Davis is a member of the Atlanta Bar Association, the Lawyers Club of Atlanta, and the Stonewall Bar Association of Georgia.

Katie Kiihn *Leonard Partner at Boyd Collar Nolen & Tuggle, LLC, Atlanta, GA*
Ms. Leonard is an attorney practicing exclusively in the area of family law. She routinely manages cases involving prenuptial and postnuptial agreements, divorce, modifications of custody, child support and/or alimony, paternity and legitimation and contempt actions. She has also been trained to serve as a guardian ad litem. Ms. Leonard was honored to attend the American Academy of Matrimonial Lawyers’ Institute for Associates in Chicago, IL. She has lectured on a variety of family law topics at continuing legal education seminars. Through her practice and involvement in the legal community, Ms. Leonard was recognized by her colleagues as a Super Lawyers “Rising Star” in 2014, 2015, and 2016, an honor bestowed on only 2.5 percent of young lawyers in Georgia.

Seminar Information

Hyatt House/Cobb Galleria
3595 Cumberland Blvd. SE
Atlanta, GA 30339
(770) 541-2960

Registration
8:00 - 8:30 am
Morning Session
8:30 am - 12:00 pm
Lunch (On your own)
12:00 - 1:00 pm
Afternoon Session
1:00 - 4:30 pm

Tuition
\$279 for individual registration
\$259 for three or more registrants from the same company at the same time.

Included with your registration: Complimentary continental breakfast and printed seminar manual.

Receive a reduced tuition rate of \$101 by registering to be our on-site coordinator for the day. For availability and job description, please visit www.halfmoonseminars.org.

How to Register
• Visit us online at www.halfmoonseminars.org
• Mail-in or fax the attached form to 715-835-6066
• Call customer service at 715-835-5900

Brooke M. French *Partner with Kessler & Solomiany, LLC, Atlanta, GA*
Ms. French represents clients in all aspects of domestic relations litigation, including divorce, separate maintenance, child custody and support modifications, contempt, post-divorce modification and enforcement, family violence, paternity, legitimation and prenuptial agreements. Ms. French takes a special interest in protecting children and maintaining stability in their lives as family structure changes. Ms. French is trained as a guardian ad litem and is on the list of preferred attorneys for these matters in Fulton and Cobb counties. Ms. French is also a trained mediator and arbitrator, and believes that mediation is the best option for resolution in the majority of family law cases – particularly those in which children of any age are involved. She writes frequently about custody issues and other family law developments. She has been named a Georgia SuperLawyer for several years and has recently been named by SuperLawyers as one of the Top 50 Women Attorneys in Georgia.

Rachel Platt *Founding Family Law Attorney, The Platt Law Firm, Atlanta, GA*
For the last five years, Ms. Platt has been selected as a Georgia Super Lawyer in the field of family law. In 2018 and 2019, Georgia Super Lawyers named her to the Top 100 Attorneys and to the top 50 Women Attorneys. Ms. Platt currently holds a “Superb” rating on *avvo.com*. She is an active member of the Georgia Association for Women Lawyers and the Atlanta Bar Association and also serves on the Advisory Board for the Atlanta Legal Aid Society. Ms. Platt concentrates her legal practice in the areas of family law and special education law.

Christine Palmer *Senior Attorney, Oxendine Law, LLC, Suwanee, GA*
Mrs. Palmer is an Alabama native who graduated from the University of Alabama then attended law school at Florida Coastal School of Law in Jacksonville. She previously worked as in-house counsel for an investment company and was the managing attorney of a law firm in Midtown Atlanta. Mrs. Palmer served as senior associate attorney with Attorney Jarrod Oxendine in 2012, and now practices exclusively in family law. The firm has litigated family law matters in all metro Atlanta Superior courts, as well as the Georgia Court of Appeals. Both Ms. Palmer and Mr. Oxendine are members of the Family Law Section with the State Bar of Georgia and the Gwinnett County Bar Association.

Jarrod Oxendine *Founding Attorney, Oxendine Law, LLC, Suwanee, GA*
Mr. Oxendine grew up in Duluth, Georgia. He is a 2002 graduate of Mercer University and received his law degree from Mercer Law School in 2005. Mr. Oxendine and Mrs. Palmer have both devoted the majority of their practice to the field of family law and now, with the formation of Oxendine Law, they practice exclusively in that field. They have litigated family law matters in all metro Atlanta Superior courts, as well as the Georgia Court of Appeals. Both are members of the Family Law Section with the State Bar of Georgia and the Gwinnett County Bar Association.

Cancellations: Cancel at least 48 hours before the start of the seminar, and receive a full tuition refund, minus a \$39 service charge for each registrant. Cancellations within 48 hours will receive a credit toward another seminar or the self-study package. You may also send another person to take your place.

Continuing Education Credit Information
This seminar is open to the public and offers 6.5 CLE hours to paralegals.

The National Association of Legal Assistants and the National Federation of Paralegal Associations have each approved this course for 6.5 CLE hours.

Attendance will be monitored, and attendance certificates will be available after the seminar for most individuals who complete the entire event. Attendance certificates not available at the seminar will be mailed to participants within fifteen business days.

Can’t Attend? Order the Manual and Audio from the Live Seminar as a Self-Study Package!
An audio recording of this seminar is available for \$289. Allow four weeks from the seminar date for delivery. Please refer to specific state licensing rules or certification requirements to determine if this learning method is eligible for continuing education credit.

Registration

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How to Register		Registrant Information
Online: www.halfmoonseminars.org		Name: _____ Company/Firm: _____ Address: _____ City: _____ State: _____ Zip: _____ Occupation: _____ Email: _____ Phone: _____
Phone: 715-835-5900		
Fax: 715-835-6066	Code:	Additional Registrants: Name: _____ Occupation: _____ Email: _____ Phone: _____ Name: _____ Occupation: _____ Email: _____ Phone: _____
Mail: HalfMoon Education Inc., PO Box 278, Altoona, WI 54720-0278		
Complete the entire form. Attach duplicates if necessary.		Email address is required for credit card receipt, program changes, and notification of upcoming seminars and products. Your email will not be sold or transferred.
() I need special accommodations. Please contact me.		

Tuition
() **I will be attending the live seminar.** Single Registrant - **\$279.00**. Three or more registrants from the same company registering at the same time - **\$259.00** each.
() **I am not attending.** Please send me the self-study package for **\$289.00**.
☐ Downloadable MP3 Audio/PDF Manual
☐ CD/Manual Package
(S&H included. Please allow five weeks from seminar date for delivery)

Checks: Make payable to HalfMoon Education Inc.
Credit Card: *Mastercard, Visa, American Express, or Discover*
Credit Card Number: _____
Expiration Date: _____ CVV2 Code: _____
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Billing Address: _____
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Signature: _____
Email: _____