

Agenda

Assisting with Family Law Case Intake *R. Rafool*

Assisting with initial client interview
Preparing engagement letter, opening file
Collecting information

Preparing Pleadings and Assisting with Motion Practice *M. Sawicki*

Preparing initial pleadings Requesting temporary relief
Preparing for the temporary orders hearing
Preparing the temporary orders

Obtaining and Evaluating Financial Information *E. Daugherty*

Identifying relevant information on assets, debts, income and expenses
J. Mignolet
Obtaining financial information
Using financial information questionnaires
Using interrogatories, requests for production, deposition testimony, private investigators
Valuing assets
Evaluating the information you have obtained
Working with accountants and financial experts
Preparing financial statements

Assisting with Child Custody and Visitation Issues *D. Hernandez*

Current status of custody law in Florida
Obtaining relevant information
Client interview, custody questionnaires, authorizations for disclosure, using formal discovery
Working with guardian-ad-litem
Working with experts
Drafting and reviewing parenting plans

ABCs of Child Support *L. Britt*

Calculating support
Number of children Timesharing Net income of each parent
Other child-related expenses
Deviations from guidelines
Retroactive Child Support
Modification

Handling Ethical Issues in Family Law Practice *J. Waterway*

Complying with rules of professional responsibility and ethics guidelines for attorneys and paralegals
Avoiding conflicts of interest
Maintaining client confidentiality
Avoiding the unauthorized practice of law
Working with the secretive or dishonest client
Handling allegations of abuse or neglect
Zealous (vs. over-zealous) representation
Fee agreements, retainers, and collection of unpaid fees
Working with divorce clients and opposing counsel
Establishing and maintaining good communication with clients
Working with difficult clients
Working with the courts and opposing counsel
Maintaining professionalism

Florida Family Law Practice for Paralegals
Ft. Lauderdale, FL - Wednesday, April 17, 2019

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Learning Objectives

You'll be able to:

Assist with initial client interviews and case intake.

Assist with initial pleadings and preparation for temporary orders hearings.

Obtain relevant information on assets, debts, income and expenses; use this information to prepare financial statements.

Get tips on working on custody disputes, and learn about drafting parenting plans.

Avoid common ethical issues that arise in family law practice.



Florida Family Law Practice for Paralegals

Ft. Lauderdale, FL - Wednesday, April 17, 2019



Discuss initial client interview and case intake

Learn about the preparation of initial pleadings, requests for temporary relief and temporary orders

Learn how financial information is obtained, evaluated and reported in financial statements

Outline the current status of custody and placement law and discuss the process of drafting and reviewing parenting plans

Study ways of handling ethical issues encountered in family law practice

Continuing Education Credits

Florida Registered Paralegals

Pending

NFPA Certified Paralegals

Pending



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Faculty

Raymond J. Rafool, II *Rafool, LLC, Miami*
Mr. Raymond J. Rafool, II, a partner at Rafool, LLC, is admitted to practice before the U.S. Supreme Court, all courts in the State of Florida; the U.S. District Court, Southern District of Florida; and the U.S. District Court, Middle District of Florida. As a Board Certified Attorney in Marital and Family Law, he concentrates his practice on domestic and international family law and business and commercial litigation. He is Board Certified in marital and family law by the Florida Bar, and Nationally Board Certified as an Expert in Family Trial Law by The National Board of Trial Advocacy (NBTA). Mr. Rafool was named in the Miami Herald's 2015, 2016 and 2017 list of South Florida's Legal Leaders, Top Rated Lawyers. He is AV-rated by Martindale-Hubbell and was selected to the 2013, 2014, 2015, 2016 and 2017 Florida Super Lawyers list which recognizes no more than five percent of attorneys in each state. In addition, Mr. Rafool is rated a Florida Top Lawyer in Family Law by ALM and has a perfect 10 Avvo rating. For 2015, 2016 and 2017 Mr. Rafool is a Top 100 Lawyers, and on the Executive Committee for The National Advocates. He has represented many celebrities and individuals in complex family, same sex, and business litigation and lectures and has authored numerous publications on aforementioned practice areas. Mr. Rafool is a past Vice Chair and member of the Florida Family Law Rules Committee, the past Chair and member of the Florida Criminal Rules Committee, a past Vice Chair and member of the Florida Judicial Administration, Selection and Tenure Committee and a past Representative on the Florida Rules of Judicial Administration Committee.

Mark Sawicki *Mark E. Sawicki, P.A., Ft. Lauderdale*
Mr. Sawicki earned his Bachelor's degree from the prestigious SUNY Binghamton University with high honors. He then received his Juris Doctorate from Nova's Shepard Broad Law Center. While in law school Mr. Sawicki interned at Palm Beach County's Staff Attorneys office. During this internship is when he was first exposed to the courtroom, and more especially Family law. This lead him to excel in numerous advanced Trial, Business , and Family law classes further honing his skill at focusing on Family law, and Trial work. Mr. Sawicki was active in numerous organizations such as Jewish Law Students Association, and the most senior member of the Academic Dishonesty Panel, a distinction received for being a member for 3 years. Upon admittance to the Florida Bar Mr. Sawicki immersed himself in the practice of Family Law. Immediately learning law and court room strategy from a well respected sole practitioner in South Florida. He decided to open his own law firm using his skills and knowledge learned from his time spent practicing of Family Law in South Florida. Mr. Sawicki is a member of the Broward Bar, and the Florida Bar Family Law section.

Elizabeth Daugherty *Broward County Family Law Firm, Ft. Lauderdale*
Ms. Daugherty has been a matrimonial and family law litigation attorney in Broward County, Florida, since 1994. She earned her J.D. from Nova Southeastern University, Shepard Broad Law Center in 1994. She is a Florida Bar Member of the Family Law Section and Dispute Resolution. She has been a Speaker for 11 years on communication with family law judges and judicial assistants.

Jean Mignolet *Mignolet Business Research Consultants, Ft. Lauderdale*
Ms. Mignolet is the owner of Mignolet Business Research Consultants based in Fort Lauderdale for over 25 years. She is a certified Florida License Private Investigator with experience in law enforcement, criminal defense and civil investigations. She is a pioneer in electronic information

Seminar Information

Courtyard Fort Lauderdale North/Cypress Creek 2440 West Cypress Creek Road Ft. Lauderdale, FL 33309 (954) 772-7770	Registration 8:00 - 8:30 am Morning Session 8:30 am - 12:00 pm Lunch (On your own) 12:00 - 1:00 pm Afternoon Session 1:00 - 4:30 pm
Tuition \$289 for individual registration \$269 for three or more registrants from the same company at the same time. Included with your registration: Complimentary continental breakfast and printed seminar manual.	
Can't Attend? Order the Manual and Audio from the Live Seminar as a Self-Study Package!	Audio recordings of this seminar are available for purchase starting at \$269. See registration panel for more information and please refer to specific state licensing rules or certification requirements to determine if this learning method is eligible for continuing education credit.

gathering. When Ms. Mignolet lost a family member in the Towers on September 11; she was recruited by a Dept. of Homeland Security contractor to help design and train law enforcement investigators and analysts around the country within a terrorism prevention workshop. Ms. Mignolet showed how "Pieces of the Evidence Puzzle" can be found in open source and proprietary databases. Her most recent government contract was training and consulting International Open Source Analysts that work with INTERPOL. Returning to her core investigative business these past couple of years, she was a team leader in developing the investigative action plans for the BP fraud cases. The majority of her investigations are now in-depth background investigations or due diligence on people and businesses for attorneys, businesses and individuals. She gathers the information so her clients are able to ask the right questions, make meaningful decisions and arrive at the best resolution.

Dolly Hernandez *Day Pitney/Richman Greer, Miami*
Ms. Hernandez has achieved an AV Preeminent rating from Martindale-Hubbell and represents high net-worth individuals in complex marital and family law cases. Her practice includes international child abduction actions pursuant to the Hague Convention, pre- and post-nuptial agreements, dissolution of marriage actions, equitable distribution, alimony, paternity, child support, and parenting issues. Ms. Hernandez was named to the Florida Super Lawyers List (2014-2018), including the Top 50 Women list and Top 100 Miami list in 2018. She received her J.D. degree from the University of Miami School of Law.

Lynn Britt *Britt & Company, P.A., Ft. Lauderdale*
Lynn M. Britt, C.P.A., J.D. is the president and majority shareholder of Britt & Company, P.A. for over thirty years she has worked as an expert witness and forensic CPA in family, contract, criminal and other litigation in Broward, Miami-Dade and Palm Beach counties. Britt & Company's range of services includes production management, full financial analysis, and expert testimony. Ms. Britt has also been a court-appointed neutral CPA, investigator, and receiver. Ms. Britt earned a Juris Doctorate from the University of Miami School of Law in 1989 and a Bachelor of Business Administration in accounting from Florida Atlantic University in 1978. In addition to being a certified public accountant, she is also an attorney licensed in the State of Florida. She engages in extensive continuing education in the family law and litigation related areas and is a member of local and Florida CPA and Bar associations. Ms. Britt has been an author and speaker on a variety of family law topics such as alimony reform, accounting issues in family law, advanced family law practice for paralegals, and valuation.

Jennifer Waterway *Jennifer Kane Waterway, P.A., Ft. Lauderdale*
Ms. Waterway is a family lawyer, mediator, and guardian ad litem. She handles divorce, child custody, timesharing, and relocation, paternity, domestic violence, and dependency matters involving the Department of Children and Families (DCF), as well as pre- and post-nuptial agreements and post-judgment modification and enforcement actions. She has practiced law since 2000, focusing almost exclusively on family law since 2006, and started her own firm in 2011. Before that she worked for a well-known Boca Raton law firm for many years, handling high-conflict family, probate, and guardianship matters, and top-tier South Florida law firms representing sophisticated corporate clients in product liability, mass tort, and commercial matters in state and federal courts across the country. Before that she served as a judicial law clerk at the Fourth District Court of Appeal in West Palm Beach, handling civil, criminal, and family law appeals. She received her law degree from Nova Southeastern University in Fort Lauderdale and bachelor's degree from the University of Florida.

Continuing Education Credit Information

This seminar is open to the public and offers 6.5 CLE hours, including 1.0 ethics hour, to paralegals.

HalfMoon Education has applied to the National Federation of Paralegal Associations for course approvals for certified paralegals. The application is under review. Email doug@halfmoonseminars.org if you would like to be notified of NFPA's CLE credit decision. Certification is not required to attend this event.

Attendance will be monitored, and attendance certificates will be available after the seminar for most individuals who complete the entire event. Attendance certificates not available at the seminar will be mailed to participants within fifteen business days.

Registration

Florida Family Law Practice for Paralegals

Ft. Lauderdale, FL - Wednesday, April 17, 2019	
How to Register	
Online: www.halfmoonseminars.org	
Phone: 715-835-5900	
Fax: 715-835-6066	Code:
Mail: HalfMoon Education Inc., PO Box 278, Altoona, WI 54720-0278	
Complete the entire form. Attach duplicates if necessary.	
Registrant Information Name: _____ Company/Firm: _____ Address: _____ City:_____State: _____ Zip_____ Occupation: _____ Email: _____ Phone: _____ Additional Registrants: Name: _____ Occupation: _____ Email: _____ Phone: _____ Name: _____ Occupation: _____ Email: _____ Phone: _____ Email address is required for credit card receipt, program changes, and notification of upcoming seminars and products. Your email will not be sold or transferred. () I need special accommodations. Please contact me.	

Tuition

- () **I will be attending the live seminar.** Single Registrant - **\$289.00**. Three or more registrants from the same company registering at the same time - **\$269.00** each.
- () **I am not attending.** Please send me the self-study package:
- ☐ Downloadable MP3 Audio/PDF Manual for **\$269.00**.
 - ☐ CD/Manual Package for **\$289.00**.
- (S&H included. Please allow five weeks from seminar date for delivery)

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