

Agenda

Assisting with Family Law Case Intake

- Assisting with initial client interview
- Preparing engagement letter, opening file
- Collecting information
- Assisting with preparation of pleadings
- Preparing for temporary orders hearing

Assisting with Child Custody and Visitation Issues

- Current status of custody law in California
- Obtaining relevant information
- Working with guardian-ad-litem
- Working with experts
- Drafting and reviewing parenting plans

Obtaining and Evaluating Financial Information

- Identifying relevant information on assets, debts, income and expenses
- Obtaining financial information
- Evaluating the information you have obtained
- Working with accountants and financial experts
- Preparing financial statements

Ethics in Family Law: Allegations of Domestic Abuse

- Domestic violence and divorce
- Duties of attorney representing accuser
- Duties of attorney representing accused

Ethics in Family Law: Conflicts of Interest and Client Confidentiality

- Preventing conflicts of interest
- Protecting client confidentiality

Ethics in Family Law: The Secretive or Dishonest Client

- Attorney duty of zealous representation
- Attorney duty of candor toward the court

Ethics in Family Law: Avoiding the Unauthorized Practice of Law

- What is the unauthorized practice of law?
- What a family law paralegal may and may not do

Can't Attend? Order the Manual and the Audio from the Live Seminar as a Self-Study Package!

Audio recordings of this seminar are available for purchase starting at \$269. See registration panel for more information and please refer to specific state licensing rules or certification requirements to determine if this learning method is eligible for continuing education credit.

**California Family Law
and Ethics for Paralegals**
Irvine, CA - Friday, January 31, 2020



HalfMoon Education Inc.
PO Box 278
Altoona, WI 54720-0278

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Learning Objectives

You'll be able to:

Assist with initial client interviews, and prepare for temporary orders hearings in family law cases.

Work with experts and guardians-ad-litem in custody disputes.

Obtain and evaluate financial information, and assist with the preparation of financial statements.

Get tips on handling ethical issues that arise when one party makes domestic abuse allegations.

Discuss ethical issues involving client confidentiality.

Assist your attorney effectively, but avoid the unauthorized practice of law.



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California Family Law and Ethics for Paralegals

Irvine, CA - Friday, January 31, 2020



Learn about assisting with family law case intake

Examine child custody and visitation issues

Obtain and evaluate financial information

Discuss ethical issues in family law practice

Identify unauthorized practice of law and learn what a family law paralegal may and may not do

Continuing Education Credits

This seminar offers 8.0 CLE hours, including 4.0 ethics hours, to California paralegals.

NFPA Approved
NALA Approved



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Sandy Wakim
Attorney with the Law Office of Patricia Van C. Haren, Irvine, CA

Ms. Wakim started as a law clerk the summer before her third year of law school and received her juris doctor (JD) degree from Whittier Law School. During law school, she served as a member of the Trial Advocacy Honors Board, as a member of the Alternative Dispute Resolution Board and as president and vice president of the Whittier Law School Chapter of the St. Thomas More Society of Orange County for two years. Ms. Wakim has experience in family law, immigration law and criminal law and credits her knowledge in those fields to the time spent as a law clerk for both the private and public sector. After passing the bar, Ms. Wakim joined the Law Office of Patricia C. Van Haren as an associate attorney. She has dedicated her work to focusing on all aspects of family law



Patricia C. Van Haren
Attorney, Owner of Law Office of Patricia Van C. Haren, Irvine, CA

Ms. Van Haren has been a practicing attorney since May of 2011. Prior to attending law school, she was a family law and estate planning paralegal for approximately 20 years. In that time Ms. Van Haren acted as a paralegal for several attorneys. For several years before becoming an attorney, she assisted couples through uncontested divorces as a paralegal and provided document preparation assistance. After establishing her own practice, Ms. Van Haren used all of her skills and knowledge to develop her family law practice. She focuses solely on family law matters ranging from paternity actions, divorces, child custody and visitation, child and spousal support and property division. Ms. Van Haren’s practice handles litigation, collaborative divorce and mediations in all aspects of family law. She also focuses on guardianships, conservatorships, trust litigation and adoptions.

Seminar Information

Irvine Marriott
18000 Von Karman Avenue
Irvine, CA 92612
(949) 553-0100

Tuition
\$289 for individual registration
\$269 for three or more registrations.

Included with your registration: Complimentary continental breakfast and printed seminar manual.

Receive a reduced tuition rate of \$101 by registering to be our on-site coordinator for the day. For availability and job description, please visit www.halfmoonseminars.org.

How to Register

- Visit us online at www.halfmoonseminars.org
- Mail-in or fax the attached form to 715-835-6066
- Call customer service at 715-835-5900

Cancellations: Cancel at least 48 hours before the start of the seminar, and receive a full tuition refund, minus a \$39 service charge for each registrant. Cancellations within 48 hours will receive a credit toward another seminar or the self-study package. You may also send another person to take your place.



Additional Learning

Federal Fiduciary Income Tax Workshop

A Two-Part, Online Webinar Series

Wednesday, December 11, 2019

- Income Taxation of Estates: Basic Concepts and Issues
- Income Taxation of Trusts: Basic Concepts and Issues
- Fundamental Fiduciary Tax and Accounting Concepts

Thursday, December 12, 2019

- Income Reportable by Fiduciaries
- Deductions Available to Fiduciaries
- Tax Calculations, Credits, Payments and Special Rules
- Special Issues and Situations
- Sample Problems for Form 1041 Preparation

Included with webinar registration: A PDF copy of the Federal Fiduciary Income Tax Workshop Manual!

Written exclusively for HalfMoon Education Inc. by attorney and tax professional Steven G. Siegel J.D., LL.M. In this comprehensive, 370-page manual you'll learn about fiduciary income tax policy, and you'll get tips on return preparation.

For more information, visit:
www.halfmoonseminars.org/webinars/

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Registration

California Family Law and Ethics for Paralegals

Irvine, CA - Friday, January 31, 2020

How to Register	Registrant Information
Online: www.halfmoonseminars.org	Name: _____ Company/Firm: _____ Address: _____ City: _____ State: _____ Zip: _____ Occupation: _____ Email: _____ Phone: _____
Phone: 715-835-5900	Additional Registrants: Name: _____ Occupation: _____ Email: _____ Phone: _____ Name: _____ Occupation: _____ Email: _____ Phone: _____
Fax: 715-835-6066	
Code:	
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Complete the entire form. Attach duplicates if necessary.	
Email address is required for credit card receipt, program changes, and notification of upcoming seminars and products. Your email will not be sold or transferred.	
() I need special accommodations. Please contact me.	

Tuition
() I will be attending the live seminar. Single Registrant - \$289.00 . Three or more registrants from the same company registering at the same time - \$269.00 each.
() I am not attending. Please send me the self-study package: ☐ Downloadable MP3 Audio/PDF Manual for \$269.00 . ☐ CD/Manual Package for \$289.00 . ☐ USB/Manual Package \$289.00 . (S&H included. Please allow five weeks from seminar date for delivery)
Checks: Make payable to HalfMoon Education Inc.
Credit Card: <i>Mastercard, Visa, American Express, or Discover</i>
Credit Card Number: _____
Expiration Date: _____ CVV2 Code: _____
Cardholder Name: _____
Billing Address: _____
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