

Agenda

Assisting with Family Law Case Intake

Assisting with initial client interview
Preparing engagement letter, opening file
Collecting information
Assisting with preparation of pleadings
Preparing for temporary orders hearing

A. Nickolaou
A. Phillips

Obtaining and Evaluating Financial Information

Identifying relevant information on assets, debts, income and expenses
Obtaining financial information
Evaluating the information you have obtained
Working with accountants and financial experts
Preparing financial statements

C. Melendez

Assisting with Child Custody and Visitation Issues

Current status of custody law in Florida
Obtaining relevant information
Working with guardian-ad-litem
Working with experts
Drafting and reviewing parenting plans

V. Anderson

Ethics in Family Law: Conflicts of Interest and Client Confidentiality

Preventing conflicts of interest
Protecting client confidentiality

C. Moore

Ethics in Family Law: Avoiding the Unauthorized Practice of Law

What is the unauthorized practice of law?
What a family law paralegal may and may not do

R. Spence

Can't Attend? Order the Manual and the Audio from the Live Seminar as a Self-Study Package!

Audio recordings of this seminar are available for purchase starting at \$269. See registration panel for more information and please refer to specific state licensing rules or certification requirements to determine if this learning method is eligible for continuing education credit.

Florida Family Law and Ethics for Paralegals

Orlando, FL - Friday, January 24, 2020



HalfMoon Education Inc.
PO Box 278
Altoona, WI 54720-0278

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Learning Objectives

You'll be able to:

Assist with family law case intake, from the initial client interview to preparation of pleadings.

Obtain relevant information on client assets, debts, income and expenses, and get tips on preparing financial statements.

Assist in child custody disputes.

Work with experts and guardians-ad-litem.

Prevent conflicts of interest, and protect client confidentiality.

Avoid the unauthorized practice of law by learning what paralegals are allowed to do.



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Learn how to assist with family law case intake

Obtain and evaluate financial information

Understand child custody and visitation issues

Explore conflicts of interest and client confidentiality

Discuss how to avoid the unauthorized practice of law

Continuing Education Credits

This seminar offers paralegals 6.0 CLE hours, including 2.0 ethics hours.

NALA Approved
NFPA Approval Pending.



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Faculty

Andrew Nickolaou *Bernal-Mora & Nickolaou*
Mr. Nickolaou is a founding partner at Bernal-Mora & Nickolaou, P.A. He practices almost exclusively in divorce, marital and family law. Mr. Nickolaou also handles record expungements and sealings. He and his partner, Ophelia Bernal-Mora Nickolaou, joined forces in March 2016 to form the unique and boutique husband and wife family law team at Bernal-Mora & Nickolaou, P.A. Together, they take a practical and team-based approach to all of their cases and clients to deliver the highest quality experience and representation. Mr. Nickolaou was born in Chicago, Illinois, and relocated to Florida as a teenager, where he has lived since. He graduated from the University of Florida, with honors, acquiring a bachelor of arts degree. He then proceeded to law school, where he earned his doctorate of jurisprudence degree from Barry University – Dwayne O. Andreas School of Law in Orlando with high honors in the top five percent of his class.

April Phillips, FRP *Bernal-Mora & Nickolaou*
Ms. Phillips, FRP, is a Florida registered paralegal and is the Senior Family Law Paralegal at Bernal-Mora & Nickolaou, P.A. She began her career doing court appointed guardianship for the elderly and disabled. Ms. Phillips is currently working on obtaining her certification to become an advanced certified trial paralegal. She has extensive experience in divorce, marital, and family law and brings that wealth of experience to clients that she is privileged to work with, and that experience helps her assist her attorneys in diligently and competently representing the client.

Christopher Melendez *The Virga Law Firm*
Mr. Melendez has dealt with paternity, divorce, child support, and temporary custody by an extended family member, cases all over Northern Florida. He graduated from Florida State University *cum laude*, earning a bachelor's degree in Entrepreneurship. Shortly after graduating *cum laude* from Florida Coastal School of Law and receiving his license to practice in Florida, Mr. Melendez worked for North Florida Legal Services. He assisted the indigent with government aid applications, loan modification documents, and defending debt collection and eviction proceedings. In early 2014 he moved to south Florida to work in Mortgage Foreclosure Defense and in 2015 Melendez returned to Tallahassee to provide affordable immigration, bankruptcy, and family law services to residents of Leon and surrounding counties. Joining The Virga Law Firm, P.A. in 2016, Mr. Melendez brings years of conflict resolution experience, superb legal writing, and a dedication to thorough research. This lends to his previous legal experience in saving both homes and families in counties all over the state of Florida.

Victoria Anderson *Anderson & Ferrin*
Ms. Anderson practices primarily domestic and family law, criminal law and bankruptcy. Her intent is to assist clients through difficult, complicated and sometimes incredibly emotional events. A resident of Central Florida for 25 years, she received a B.S. degree in Political Science from the University of Central Florida and a J.D. degree from Barry University School of Law. At Barry University she received a certificate in Children and Family Law, an asset in her practice. Ms. Anderson is a member of the American Bar Association, The Florida Bar (Family, Criminal and Young Lawyers Division), and the Orange County Bar Association. She is an adjunct professor for Barry University and for Kaplan University and has previously been adjunct faculty for Everest University. Litigation comprises 75 percent of her practice. Ms. Anderson is admitted to practice in Florida and the U.S. Bankruptcy Court Middle District of Florida. Her pro bono work includes legal aid for Orange County and Seminole County.

Conti Moore *Conti Moore Law, PLLC*
Ms. Moore has quickly earned a reputation in the Central Florida legal community as being a fierce advocate for her clients. She brings with her a wealth of knowledge obtained from the best schools in the state. Ms. Moore's determined approach to winning every battle was crafted when she attended Florida A&M University. It was there where she earned a bachelor of science degree in computer information systems with a minor in business, gaining the acumen she now utilizes to operate her own successful business and represent her clients in business law matters. The unyielding, battle-ready disposition that Ms. Moore brings to every case was fortified when she attended and earned her doctor of jurisprudence degree at the College of Law at Florida State University. It was here that she was honored to have become a member of the FSU *Journal of Transnational Law and Policy*. In 2010, Ms. Moore was recognized by the National Bar Association and Impact as one of the Nation's Best Advocates: 40 Lawyers Under 40. She was also presented with the coveted Excellence in Service Award in recognition of her unyielding commitment to community service.

Richard Spence *The Spence Law Firm*
Orlando divorce and family law attorney Richard Spence founded The Spence Law Firm in 2012 to provide top end legal expertise to its clients at a reasonable cost that most firms can't match. Mr. Spence focuses his practice on divorce law and family law. He graduated from UCF in 1995 with a B.A. degree in Political Science and a minor in Business Administration, then graduated with honors from the University of Florida College of Law in 1999, where he served as research editor of the *Florida Law Review*.

Registration

Florida Family Law and Ethics for Paralegals

Orlando, FL - Friday, January 24, 2020

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Seminar Information

Residence Inn by Marriott Orlando Airport
7024 Augusta National Drive
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(407) 856-2444

Tuition
\$289 for individual registration
\$269 for three or more registrants from the same company at the same time.

Included with your registration: *Complimentary continental breakfast and printed seminar manual.*

Receive a reduced tuition rate of \$101 by registering to be our on-site coordinator for the day. For availability and job description, please visit www.halfmoonseminars.org.

How to Register

- Visit us online at www.halfmoonseminars.org
- Mail-in or fax the attached form to 715-835-6066
- Call customer service at 715-835-5900

Cancellations: Cancel at least 48 hours before the start of the seminar, and receive a full tuition refund, minus a \$39 service charge for each registrant. Cancellations within 48 hours will receive a credit toward another seminar or the self-study package. You may also send another person to take your place.

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Additional Learning

Continuing Education Credit Information
This seminar is open to the public and offers 6.0 CLE hours, including 2.0 ethics hours, to paralegals. The National Association of Legal Assistants has approved this course, and approval is pending from the National Federation of Paralegal Associations.

Certification is not required to attend this event.

Attendance will be monitored, and attendance certificates will be available after the seminar for most individuals who complete the entire event. Attendance certificates not available at the seminar will be mailed to participants within fifteen business days.

Tuition

() **I will be attending the live seminar.** Single Registrant - **\$289.00**. Three or more registrants from the same company registering at the same time - **\$269.00** each.

() **I am not attending.** Please send me the self-study package:

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